

# WEST LAS VEGAS HEAD START

AGENDA  
June 11, 2020  
Policy Council Meeting 12:00 noon  
Google Meets

Meeting ID

[meet.google.com/qup-sxct-kbm](https://meet.google.com/qup-sxct-kbm)

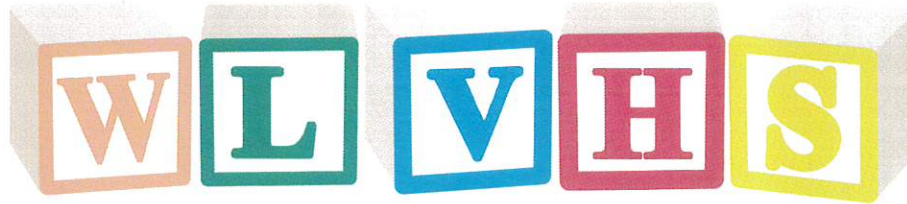
Phone Numbers

(US)+1 573-930-0151

PIN: 427 736 146#

1. Meeting called to order @ Time: 12:21
2. Roll Call:
  - Dinah Maynes, Christine Ludi, Crystal Atencio, Guadalupe Duran-Vigil, John Bustos & Maria Martinez
3. Established of Quorum
  - Yes: X
  - No: \_\_\_\_\_
  - Call-In's: \_\_\_\_\_
4. Introductions:
  - Introduction by all present virtually
5. Pledge of Allegiance: Lead by Christine Ludi
6. \*Approval of Agenda for June 11, 2020 – Policy Council Membership
  - Motion: Christine Ludi Second: Dinah Maynes
  - Discussion: None
7. \*Acceptance of Meeting Minutes – May 14, 2020 – Policy Council Membership
  - Motion: Christine Ludi Second: Crystal Atencio
  - Discussion: None
8. \*Acceptance of Expenditure Report – May 2020 Mrs. Maynes, Business Manager
  - Motion: Christine Ludi Second: Crystal Atencio
  - Discussion: Business manager discussed expenditure report and budget balance Proposed plan to utilize monies to purchase AC units for portables at Montezuma site. No questions by PC members upon expenditure report discussion.
- 9.\*Acceptance of Head Start Reports May 2020– Mr. John Bustos, HS/EHS Director
  - USDA
    - Dietician Report
  - ERSEA – Enrollment Report
  - In-Kind – Non-Federal Share

Motion: Christine Ludi Second: Crystal Atencio



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- Discussion: USDA Report- No USDA report as per program closure due to COVID-19 West Las Vegas and Las Vegas City Schools continue to provide grab & go breakfast & lunches, Early Head Start program continues to provide formula & baby food to program registered families. Staff continue to contact families about twice a week; In addition programs are providing educational packets/essentials. Mental Health services are available upon need/request. ERSEA-reported on 06/02/2020 and discussion of non-federal share. Question by Christine Ludi regarding proposal of reopening program if a plan is in place. Mr. Bustos indicated that there is a written plan nurse (Melissa Romero) has in place and additional direction that he is looking at that has been provided by the Office of Head Start.

### 10. Written Procedures / Written Plans / Policies & Procedures – HS/EHS Management Staff

- ERSEA (\*\* No Updates to approve/discuss)
- Disabilities
- Health
- Nutrition
- Mental Health
- T&TA
- In-Kind
- Case-Load
- Education
- Annual-Self-Assessment HS/EHS
- Pregnant Woman

### 11 Program Up-dates: Head Start/Early Head Start Programs closed due to COVID -19 notification Application for supplemental funding to address parking issues at Tony Serna Site & Montezuma site.

- Early Head Start
- Montezuma
- Head Start

### 12. Classroom Reports – Parent /Teaching Staff –(EHS) Parent Crystal Atencio noted that the program closure has been a big adjustment for her that she appreciates the program. In addition, teachers Monica Cano & Ariel Lopez are keeping in contact and provide activities. (EHS) Parent Mike Jaramillo indicated that they are provided with diapers and wipes however there is limited contact with staff. Also indicated that Dolores had indicated removing child from program. (EHS) parent Guadalupe Duran-Vigil indicated that she likes the puzzles that are provided because they keep her child entertained.

- a. Tony Serna
- b. ECC
- c. EHS

### 13. Next Meeting Date: July 9, 2020 Time: 12:00 PM



## WEST LAS VEGAS HEAD START

14. Adjournment of Meeting @ Time: 12:40  
a. Motion: Christine Ludi Second: Crystal Atencio  
b. Discussion: None

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Approval Signature

\_\_\_\_\_

Date